

2021-2022 RETURNING STUDENT Complete File Checklist

Your child needs a "complete file" in order to start school. Any items that are checked below, are items that we need for your child. If a form is needed, one is attached for you. If the line is blank, we DO NOT need this item from you.

You can bring these items with you to any of our summer events, or we always have a mail slot on our school door "D" that you can put them through. We will have a copy machine available if you need us to make copies for you.

PLEASE LEAVE THIS PACKET STAPLED - DO NOT REMOVE PAGES OR "UNSTAPLE". THANK YOU!

Students Name _____

2021 Registration Fee _____ Already Paid OR _____\$50.00 Due

2021 Registration Form _____ Please fill out the 2021 form for this year

_____ Tuition Contract - This document is required in order for your child to attend school. Must be turned in no later than the first day of school.

_____ Medical Information Form - We need this form filled out for the new year. See below for shot record status.

_____ We DO NOT have a shot record on file for you. Please provide this.

_____ We DO have a shot record on file for your child already. You do not need to send another copy in at this time, unless there have been updates since September 2019.

_____ Copy of Birth Certificate

*If this is checked, it means that we DO NOT have a copy of your child's birth certificate on file and we will need one. Please send in a copy.

_____ Password and Release Information Sheet

_____ Website-Facebook Photo Permission/Restriction Form

_____ Policy & Procedure Book - The last page of this packet must be signed to show that you have received and read the enclosed policy book.

_____ A change of clothes in a ziploc bag, with their name on it. (Please include a shirt, socks, bottoms, and underwear) This will be left at school incase of accidents and returned at the end of the year.

_____ A two pocket folder to be kept in their school bag. This folder can have a picture on it, or they can decorate a plain one. (Send this in their school bag on first day of school)